

# Contact Information for Projects and Organizational Support Functions

## Protecting Proprietary or Sensitive Information

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The CMMI Appraisal Method Definition Document (MDD) recognizes the need to protect the confidentiality of sensitive data while distributing and archiving appraisal assets. To support data protection, the CMMI Appraisal System (CAS) allows users to identify projects and organizational support functions as “sensitive” so that only limited information will be divulged via the Published Appraisal Results System (PARS) webpage.

If an appraiser reports projects and/or support functions as sensitive, a contact name and email address must also be reported. The sensitive point of contact must be internal to the appraised organization; consultants or the Appraisal Team Leader (ATL) should not be listed as the point of contact. This directs potential clients to the appropriate party if they are interested in more information about an organization’s capabilities.

*Questions regarding this Quality Tip can be sent to [quality@cmmiinstitute.com](mailto:quality@cmmiinstitute.com).*