

# Appraisal Sponsor CAS Accounts

## Management of CAS Accounts by Appraisal Sponsors

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Quality reviews have identified multiple instances of unidentified individuals setting up CMMI Appraisal System (CAS) accounts or setting up multiple CAS accounts for individuals other than themselves. An Appraisal Sponsor is permitted to register only once in the CAS database. All registrants are required to establish their own unique account. Responsibility for registration cannot be transferred to another individual regardless of appraisal role or working relationship. CAS accounts must be kept confidential.

An Appraisal Sponsor's CAS account should accurately reflect their name, organizational affiliation, and email address. Appraisal Sponsors who are external to an appraised organization should not represent themselves as employees of the organization being appraised.

Appraisal marks will only be released to the Appraisal Sponsor on record for each appraisal. CMMI Institute will not share appraisal marks with third parties. If a Sponsor's email address is not accurate in CAS, an appraisal mark will not be provided until the Appraisal Sponsor is clearly identified.

If a CAS account is set up by someone other than the account user, that account will be deactivated, and the individual setting up the account and the contact provided in the registration will be notified of the deactivation.

*Questions regarding this Quality Tip can be sent to [quality@cmmiinstitute.com](mailto:quality@cmmiinstitute.com).*